

Bylaws of the Loyal Order of Disorder

Article I: Name

This organization will be called Loyal Order of Disorder Parrothead Club, Inc., Baton Rouge Chapter, hereafter referred to as LOOD.

Article II: Statement of Purpose

LOOD exists to provide voluntary support for local environmental and community concerns while providing a variety of social activities for member.

All work is voluntary and all in the name of Jimmy Buffett, a well-known advocate of preserving our environment. The national motto is 'Party with a Purpose'. LOOD is a chartered club in good standing with the international parent organization of Parrot Heads in Paradise, Inc., hereafter referred to as PHiP.

Article III: Membership

Membership in LOOD is open to anyone meeting the following guidelines:

A member should have an interest in community service and environmental concerns.

A member should have an interest in the music of Jimmy Buffett.

A member must pay dues annually in April.

Payment of dues

A member's annual dues will start on the date he or she joins LOOD and must be made annually in April.

By a majority vote, the Board of Directors (BOD) can waive, reduce, or extend the deadline for payment of dues for any member due to financial hardship.

Any member who has not paid their dues by the end of May will be considered delinquent and their membership will be suspended. Payment of dues will re-activate his or her membership.

Changes in annual dues will be determined by a majority vote of the BOD.

Article IV: Board of Directors and Administration

All elected and appointed members of the BOD shall be current members in good standing with membership dues fully paid.

Board Members: The Board of directors will consist of ten positions. These Positions will be filled via the process mandated within these by-laws. The Board of Directors positions will be President, Vice-President, Secretary and Treasurer. These positions will be open for election yearly as described below. All terms will begin immediately after being elected at the April general meeting.

Period of Service: Each officer's term will consist of 1 year running from April to April the

following year. Each officer will be selected by a vote of the membership as described in Article VI, Elections.

The Ten members of the BOD will be entitled to one (1) vote on all matters of the administration unless otherwise specified in the by-laws. A majority vote is required to adopt any motion introduced at any BOD meeting. Any ties will be decided by the President. Members may attend meetings by teleconference, video conference, or any other electronic method as required.

Replacing Members of the BOD.

If a member of the BOD, with the exception of President, relinquishes their position or cannot fulfill their term of office, any club member can nominate a candidate to fill the position until the next general election. The candidate shall be approved by a majority vote of the BOD. The vacated position will be put to vote at the next scheduled general election for that position. In the case of President, the Vice President shall assume the position of President, and the vacancy of the Vice Presidency shall be filled as described above. Should the Vice President be unable or unwilling to assume the duties of President, the following order of succession shall be used: Treasurer, Secretary.

Article V: Officers and Duties

President

- Shall be the Chief Executive Officer and work as a liaison between PHiP and other Parrot Head Clubs and relay these communications to the BOD.
- Shall preside over the Monthly club meeting, and any special general meetings that are called.
- Shall represent LOOD positively within local communities.
- Shall serve as liaison to national level organizations, sponsors (i.e., Margaritaville Foods) and other clubs.
- Shall set the business rhythm for the BOD including, agendas, timing of notices and timing of meetings. Provide agenda for all BOD meetings and facilitate said meetings.
- Shall indoctrinate and assimilate new BOD members.
- Shall be responsible for responding to all complaints except those about the President, which shall be handled by the Vice President. The President may respond to complaints directly and will publish a summary via the BOD minutes.
- Upon leaving office, former Presidents shall be included in all email correspondence involving the BOD, should they so desire, and will hold an advisory (non-voting) position on the BOD for two years after the next President assumes the position. This advisory position may be temporarily suspended at the discretion of the outgoing President, the incoming President, or the BOD.

Vice President

- Shall assist the President in administering the business of the organization, shall preside in the absence of the President and shall succeed the current term if the President is unable to serve out the term.
- Shall be responsible for setting up the General meeting locations on the second Thursday of each month at 7 PM.
- Vice President should be responsible for responding to all complaints about the president.

Secretary

- Shall take the minutes of all meetings of the BOD and publish to the BOD within 7 days.
Shall take the minutes of all general meetings and publish to the membership within 7 days.
- Shall be responsible for external communication with media outlets. (i.e. Press Releases, Radio Contacts, etc.).
- Shall be responsible for writing grant proposals and external recognition applications.
- Shall maintain the club bylaws.
- Shall maintain the club's website.
- Shall maintain an accurate and up to date list of members.
- Shall be put as a signing member on the bank account.

Treasurer

- Shall assume the responsibility for all financial matters of the organization and keep regular books of account which shall be open at all times to any member of the organization upon request.
- Shall provide quarterly financial reports at the BOD meeting.
- Shall be responsible to reimburse members for BOD approved and documented club expenses and notifying member of documentation needed to get approval or reimbursement.
- Shall be responsible for distributing payments to organization from the club within 45 days of the event and as required.
- Shall prepare all regular financial reports for LOOD.
- Shall be responsible for administration of financial auditing and tax reporting.
- Upon leaving office, shall pass on all funds, books and records for the present and prior years, in good condition to the succeeding Treasurer.
- Shall be responsible for maintaining records as required by PHiP for its annual report.

Common Duties for all BOD members:

- All BOD members shall provide a monthly update and/or report of activities for BOD meetings and for publication in the minutes, if applicable.
- All BOD members are responsible for fielding complaints, welcoming suggestions, taking questions from the membership and bringing them to the BOD if necessary.
- Upon leaving office, all BOD members shall pass on all contacts, materials, notes and records, for the present and prior years, in good condition to the succeeding BOD member.
- BOD should foster unity within the club.
- BOD should foster new relationships with community organizations.

Article VI: Elections

Nominations

- All nominees must be a LOOD member, in good standing, for one year from the nomination.

- Nominees shall submit to the BOD their intention to run for office, the office in which they are interested and their nomination no later than April 1st.
- In the event of a vacancy, with the exception of the position of President, due to resignation, removal or lack of candidates, the BOD will select an interim director to serve remainder of the term. Special elections are not provided for in these by-laws.
- In the event of a vacancy in the position of President due to resignation, removal or lack of candidates, the Vice-President shall fulfill the entire remainder of the President's term. The Vice-President's vacancy will then be filled in accordance with these by-laws governing BOD vacancies.
- Vacancies may only be filled by those members eligible to become candidates under these by-laws.

Elections Committee

- Each year BOD members shall form the Election Committee. It will consist of the VP, one board member and one non-elected member.
- The Election Committee will publish the slate of candidates no later than the 1st of April.
- The election will be held at the April General meeting. The Election committee shall determine the most efficient way to conduct voting.
- The Committee will publish the newly elected BOD members immediately.
- In the event of a tie, the position will be awarded to the candidate who had the most Parrot Points during the 12 month period ending April 1st.
- All candidates elected will be invited to begin attending BOD meetings.

Article VII: Meetings

General Membership Meeting

- A general membership meeting will be held on the second Thursday of each month at a place to be determined by the VP and communicated to the general. Meeting time will be 7 PM.

BOD Meetings

- The BOD will normally meet quarterly and may convene additional meetings at its discretion.
- The quorum at any BOD meeting shall consist of 6 of the 10 members of the BOD.
- Minutes of BOD meetings shall be available to all members, in good standing, upon request.
- The BOD will meet quarterly. If there is insufficient business to warrant a meeting, the President may elect not to hold a meeting, provided such a motion is approved by a simple majority vote of the BOD. Additional business may be conducted outside of the quarterly BOD meetings, through any means of communication accessible to all BOD members.

Article VII: Voting

- Voting can be held at any time, for any reason, by a majority vote of the BOD.
- All LOOD members can present motions to be voted on by the general membership at a general membership meeting or before the BOD at any BOD meeting, provided sufficient notice is

provided to place the motion on the agenda of the meeting.

- The BOD as a whole or in part will not endorse any candidate for any office in any arena except as specified in Article IV.
- Any election or voting, for any reason not otherwise covered in these by-laws, which requires a membership vote, will be advertised at least thirty (30) days in advance. All votes will be based on a majority vote.
- In the event of a tie vote at any meeting, the vote shall first be recounted. If a tie still results, the topic shall be re-discussed and re-voted on until there is a majority decision.

Article IX: Point System

In the event that too many want to ride on the Spanishtown Float or want club concert tickets, they will be distributed in the following manner:

- The points will be communicated by the appropriate BOD members for entry into the database. The points are awarded per paid adult member and recorded as such.
- Prior to ticket distribution or assignment of float positions an e-mail will be issued listing the points earned by each club member.
- When there are clusters of members with the same amount of points and insufficient tickets to cover them all the BOD will make the determination of who gets the tickets.
- Every effort will be made to keep families together by seating and day of ticket assignment, but point level will be a major factor. A person with more points will not be denied their choice of concert day.
- Unused tickets will be returned to the club. There will however be a reasonable accommodation for extenuating circumstances.
- The BOD for LOOD will be the interpreter of all PHIP rules.

Article X: Amendment to By Laws

- These by-laws may be amended by a majority vote of the BOD as required and as deemed necessary for the conduct of Club Business. In addition, amendments may be proposed to the BOD by any member in good standing.
- Changes will be presented to the membership in the most efficient manner as determined by the BOD. There shall be a comment period of 30 days during which Members may respond to the revised by-laws. Any discussion deemed necessary will be held in public forum. At the end of the discussion period, the BOD shall vote on the revised by-laws.

Article XI: Adoption of by-laws

- These bylaws and revisions to them will go into effect when they are approved by a majority vote of the BOD.